

Members of the Planning site inspection:

Graham Andrews, Paul Andrews, Polly Andrews,
Toni Fagan, Elizabeth Foxton, John Hardwick,
Bernard Hunt, Terry James, Tony Johnson,
Mark Millmore, Jeremy Milln, Paul Rone, Alan Seldon,
John Stone and Yolande Watson

Our Ref: SI-Tuesday 23 July 2019

Please ask for: Tim Brown

Direct Line: (01432) 260239

email: tbrown@herefordshire.gov.uk

17 July 2019

Dear Councillor,

Site inspection(s) - Tuesday 23 July 2019

The planning committee will be undertaking site inspection(s) at the following site(s).

The inspection(s) will take place from **10.00 am**, on **Tuesday 23 July 2019**. Please note that traffic and conditions may have an impact on the precise start time(s).

Please find attached the relevant location plan(s). Please also find attached an extract from the council's constitution which governs the conduct of site inspections.

SITE INSPECTIONS - CONSTITUTION EXTRACT MAY 19

1. **10:00 AM: 182938 - LAND TO THE REAR OF MURRAYFIELD, ALLENSMORE, HEREFORDSHIRE, HR2 9BN** 5 - 6

Development of 2 dwellings with garages.

Ward: **Wormside**

2. **11:00 AM: 190416 - LAND ADJACENT TO PLOUGHFIELDS, PRESTON-ON-WYE, HEREFORDSHIRE** 7 - 8

Site for a proposed development for the erection of 10 dwellings.

Ward: **Golden Valley North**

3. **12:15 PM: 183661 - OAKFIELD, NASH END LANE, BOSBURY, LEDBURY HR8 1JY** 9 - 10

Proposed extension to an existing gypsy/travellers site comprising 5no. Residential pitches, 1 no. Extended dayroom, 2 no. Utility blocks, 1 no. Access, hardstanding and associated works.

Ward: **Hope End**

Yours sincerely,

T Brown

Tim Brown
Democratic services officer

c.c. Local ward member(s) and parish/town council(s)

PLANNING AND REGULATORY COMMITTEE
EXTRACT FROM THE COUNCIL'S CONSTITUTION
SITE INSPECTIONS

5.6.12 Site Inspections

5.6.13 Site Inspections by the committee can be helpful in reaching a decision on issues where site circumstances are clearly fundamental to the decision. This is true particularly when the issues concern, for example, visual impact, the character of an historic building or the effect of development on local amenity. However, site inspections are costly, cause delay to decisions and are an unsuitable place for holding a reasoned debate.

The criteria for holding site inspections are:

- (a) the character or appearance of the development itself is a fundamental planning consideration; or
- (b) a judgement is required on visual impact; or
- (c) the setting and surroundings are fundamental to the determination or to the conditions being considered, and cannot reasonably be made without visiting the site in question.

The chairperson of the planning committee and the assistant director Environment and place will determine which applications will be the subject of a prior site inspection. This does not prevent any member of the committee requesting a site inspection of a site at the committee meeting when it has not already been visited by this procedure.

5.6.14 Site Inspections should not be held when inspection of the site is irrelevant to the material conditions. Any member of the committee may request a site inspection, but reasons based on the above criteria must be stated.

5.6.15 **The purpose of the site visit is fact finding.** Officers will be able to point out relevant features of the site and surroundings. You will be able to see the physical features of the site and ask questions through the chairperson or the officers to seek clarification. Neither the applicant/agent nor third parties will be allowed to participate in the site inspection. The input of these parties is made at the committee meeting itself. At the discretion of the chairperson of the planning and regulatory committee the appropriate parish or town council may be invited to observe the inspection. In these circumstances the parish or town council may not contribute to the opportunity to ask questions of officers on site.

5.6.16 **No discussion of the merits of the case is permitted at site inspections and all questions from you will be put through the chairperson.**

5.6.17 The visiting party will stay together as a group. Wherever possible the party should arrive at and leave the site together.

5.6.18 As a member of the planning and regulatory committee when on site visits you should not make any comments that could create an impression that you had

already formed a view on the merits of the application. No decision on the application should be made until the meeting of the planning and regulatory committee at which the application is to be considered, when they will have before them all necessary information to be able to make an informed decision, including any material facts arising from the site visit which the assistant director environment and place considers should be reported to the committee.

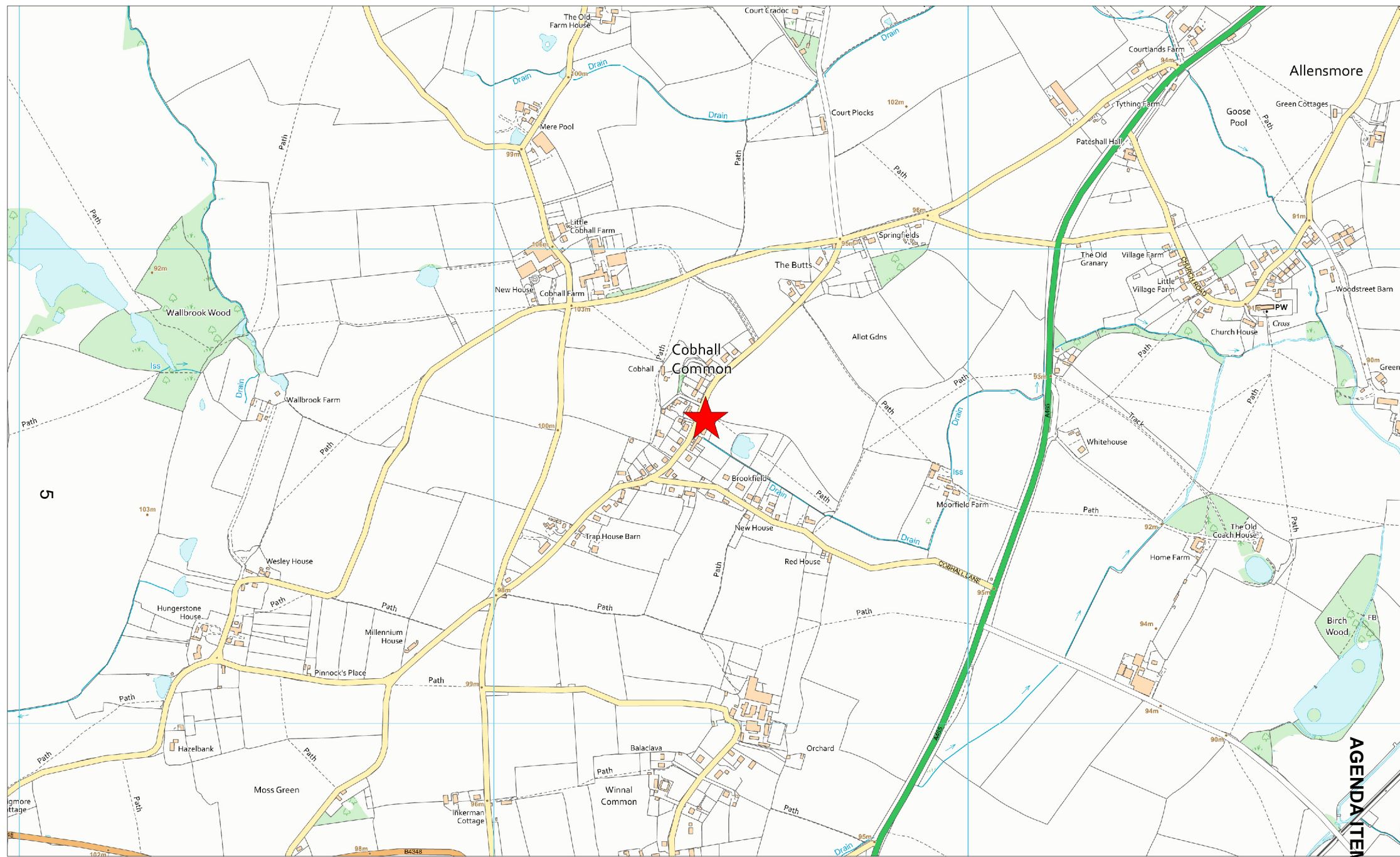
5.6.19 Conduct of visits

- (a) visits will be conducted in a formal manner.
- (b) the chairperson or vice-chairperson will open the visit and remind members of its purpose and conduct.
- (c) Officers will highlight issues **relevant to site inspection**. If issues are raised which necessitate consultation with the applicant or his agent, this should be done after the close of the visit and the outcome reported to the subsequent committee.
- (d) Ward members will be invited to site inspections in their wards and asked to highlight local issues relevant to the site inspection.
- (e) the chairperson or vice-chairperson will close the visit.

5.6.20 General matters

- (a) No decision will be made concerning the application on site.
- (b) no formal notes will be made.
- (c) no hospitality will be accepted.

5.6.21 **If you find it necessary to visit a site alone (perhaps because it was not possible for you to attend a committee visit), you should view the site only from public vantage points, seek to avoid any discussion with interested parties, and, if there is such discussion, make it clear that no decision on the application will be taken until it has been discussed at committee.**



5

AGENDA ITEM 1



Herefordshire Council Planning Services
 PO Box 230
 Hereford
 HR1 2ZB
 Tel: 01432 260000

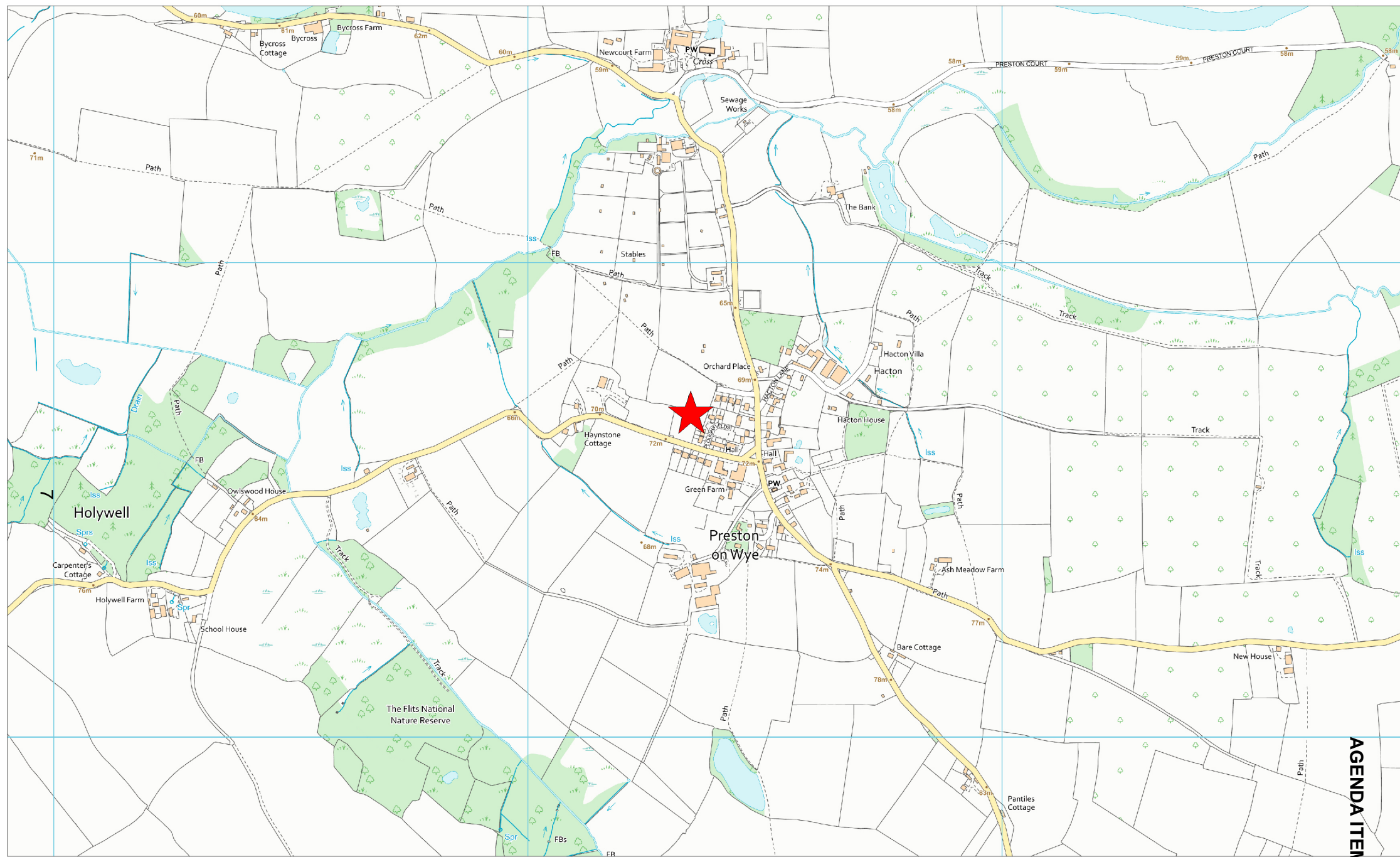
Application Number 182938
Development of 2 dwellings with garages
Land to the Rear of Murrayfield, Allensmore,
Herefordshire HR2 9BN

Case Officer
Emily Reed

Target Determination Date
1/10/2018

★ Application Site
Scale 1:10,000 @ A4

© Crown copyright and database rights (2017) Ordnance Survey (100024168)
 © Environment Agency copyright and/or database right 2013. All rights reserved.
 © Crown Copyright and Landmark Information Group Ltd (2013)



Herefordshire Council Planning Services
 PO Box 230
 Hereford
 HR1 2ZB
 Tel: 01432 260000



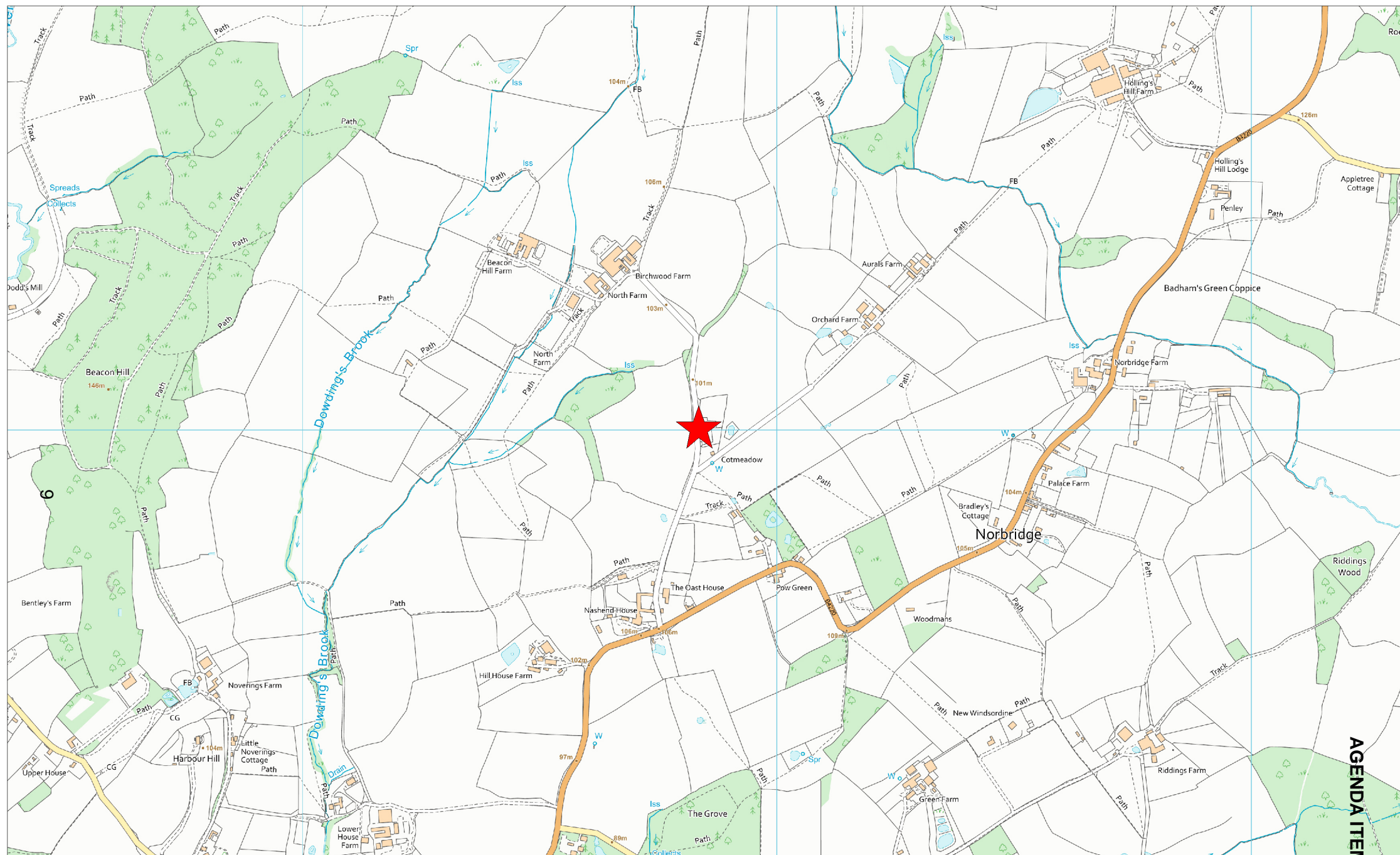
Application Number 190416
 Site for a proposed development for the erection of 10 dwellings.
 Land adjacent to Ploughfields, Preston-on-Wye, Herefordshire

Case Officer
 Heather Carlisle

Target Determination Date
 13/5/2019

★ Application Site
 Scale 1:10,000 @ A4

© Crown copyright and database rights (2017) Ordnance Survey (100024168)
 © Environment Agency copyright and/or database right 2013. All rights reserved.
 © Crown Copyright and Landmark Information Group Ltd (2013)



AGENDA ITEM 3



Herefordshire Council Planning Services
 PO Box 230
 Hereford
 HR1 2ZB
 Tel: 01432 260000

Application Number 183661

Proposed extension to an existing gypsy/travellers site comprising 5 no. residential pitches, 1 no. extended dayroom, 1 no. utility block, 1 no. access, hardstanding and associated works
 Oakfield, Nash End Lane, Bosbury, Ledbury, Herefordshire, HR8 1JU

Case Officer
 Josh Bailey

Target Determination Date
 12/12/2018

★ Application Site
 Scale 1:10,000 @ A4

© Crown copyright and database rights (2017) Ordnance Survey (100024168)
 © Environment Agency copyright and/or database right 2013. All rights reserved.
 © Crown Copyright and Landmark Information Group Ltd (2013)

